

# Annual Return 2014 (Online)



## KING GEORGE'S FIELD, HITCHIN

**Charity number: 1087603**

**Submission deadline 31 January 2015**

Some of the information you give in this form will become publicly available on the Register of Charities. These fields are marked - **P**

This form shows the information you have entered through the Annual Return 2014 Online.

**This Annual Return is DRAFT and has not been submitted**

## PART A - Charity information

### A1 - Financial period

This Annual Return should be completed for financial periods ending on or after 1<sup>st</sup> January 2014.

Financial period start - <b>P</b> :	01 April 2013
Financial period end - <b>P</b> :	31 March 2014
Next financial period end:	31 March 2015

### A2 - Income and expenditure

This shows your charity's income and expenditure for the financial period shown at A1. Please note these figures are rounded to the nearest pound.

Income - <b>P</b> :	£51,148
Spending - <b>P</b> :	£91,794

## A3 - Charity contact

The contact details for your charity are printed below.

Your current contact is an: Organisation

Organisation name - **P**:

NORTH HERTFORDSHIRE DISTRICT  
COUNCIL

Address - **P**:

LEISURE SERVICES  
COUNCIL OFFICES  
GERNON RD  
LETCHWORTH  
HERTFORDSHIRE

Post code - **P**:

SG6 3JF

Telephone - **P**:

01462 474553

Mobile:

## A4 - Email for Charity Commission use

This is an address that will only be used by the Commission for contacting the charity, for example when issuing a password for our online services or for mailing reminders.

Your current private email address:

steve.geach@north-herts.gov.uk

## A5 - Email for public display

This is a public address that will be displayed on the Register of Charities.

Your current public email address - **P**:

service@north-herts.gov.uk

## A6 - Charity website

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - **P**:

www.north-herts.gov.uk

## A7 - Corporate trustee

If your charity has a corporate trustee, the details we hold are shown below.

Corporate trustee name - **P**:

Fields in Trust

Address:

National Playing Fields Association

15 Crinan Street

LONDON

N19SQ

Post code:

Telephone:

Email:

Date of Appointment

15 October 2013

## A8/A9 - Current and new individual trustees

Printed below is the list of current trustees who are individuals that we hold for your charity.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee. Trustees without a complete set of details may not be recorded on our Register of Charities.

We only publish trustee names on the Register. Other personal details are not made publicly available.

### Trustee 1

Title:	Councillor
Personal names:	Bernard
Family name:	Lovewell
Suffix:	
Display name - <b>P</b> :	Councillor Bernard Lovewell
Date of birth:	09 March 1945
Address:	23 Milton View HITCHIN Hertfordshire SG40QD
Post code:	
Telephone:	
Email:	bernard.lovelwell@north-herts.gov.uk
Date of Appointment	15 October 2013
Chair of the charity - <b>P</b> :	NO

### Trustee 2

Title:	Councillor
Personal names:	Peter
Family name:	Burt
Suffix:	
Display name - <b>P</b> :	Councillor Peter Burt
Date of birth:	15 March 1948
Address:	40 Echo Hill ROYSTON Hertfordshire SG89BB
Post code:	
Telephone:	
Email:	peter.burt@north-herts.gov.uk
Date of Appointment	15 October 2013
Chair of the charity - <b>P</b> :	NO

### Trustee 3

Title: Councillor  
Personal names: David  
Family name: Levett  
Suffix:  
Display name - **P**: Councillor David Levett  
Date of birth: 06 May 1957  
Address: 172 Rushby Mead  
LETCHEWORTH GARDEN CITY  
Hertfordshire  
SG61SQ  
Post code:  
Telephone:  
Email: david.levett@mtlworld.com  
Date of Appointment: 15 October 2013  
Chair of the charity - **P**: NO

### A10 - Linked charities

There are no active linked (subsidiary or constituent) charities associated with this charity.

### A11 - Area of operation in England and Wales

Shown below is the area in England and Wales that we currently hold for your charity - **P**.

1 HERTFORDSHIRE

### A12 - Area of operation outside England and Wales

Your charity has not specified any countries of operation outside England and Wales.

### A13 - Charity classification

Printed below are the details we currently hold for your charity.

**WHAT** your charity sets out to do - **P**:

	GENERAL CHARITABLE PURPOSES
	EDUCATION/TRAINING
	THE ADVANCEMENT OF HEALTH OR SAVING OF LIVES
	DISABILITY
	THE PREVENTION OR RELIEF OF POVERTY
	OVERSEAS AID/FAMINE RELIEF
	ACCOMMODATION/HOUSING
	RELIGIOUS ACTIVITIES
	ARTS/CULTURE/HERITAGE/SCIENCE

<input checked="" type="checkbox"/>	AMATEUR SPORT
<input type="checkbox"/>	ANIMALS
<input type="checkbox"/>	ENVIRONMENT/CONSERVATION/HERITAGE
<input type="checkbox"/>	ECONOMIC/COMMUNITY DEVELOPMENT/EMPLOYMENT
<input type="checkbox"/>	ARMED FORCES/EMERGENCY SERVICE EFFICIENCY
<input type="checkbox"/>	HUMAN RIGHTS/RELIGIOUS OR RACIAL HARMONY/EQUALITY OR DIVERSITY
<input checked="" type="checkbox"/>	RECREATION
<input type="checkbox"/>	OTHER CHARITABLE PURPOSES

**WHO** your charity helps - **P**:

<input checked="" type="checkbox"/>	CHILDREN/YOUNG PEOPLE
<input type="checkbox"/>	ELDERLY/OLD PEOPLE
<input type="checkbox"/>	PEOPLE WITH DISABILITIES
<input type="checkbox"/>	PEOPLE OF A PARTICULAR ETHNIC OR RACIAL ORIGIN
<input type="checkbox"/>	OTHER CHARITIES OR VOLUNTARY BODIES
<input type="checkbox"/>	OTHER DEFINED GROUPS
<input checked="" type="checkbox"/>	THE GENERAL PUBLIC/MANKIND

**HOW** your charity operates - **P**:

<input type="checkbox"/>	MAKES GRANTS TO INDIVIDUALS
<input type="checkbox"/>	MAKES GRANTS TO ORGANISATIONS
<input type="checkbox"/>	PROVIDES OTHER FINANCE
<input type="checkbox"/>	PROVIDES HUMAN RESOURCES
<input checked="" type="checkbox"/>	PROVIDES BUILDINGS/FACILITIES/OPEN SPACE
<input type="checkbox"/>	PROVIDES SERVICES
<input type="checkbox"/>	PROVIDES ADVOCACY/ADVICE/INFORMATION
<input type="checkbox"/>	SPONSORS OR UNDERTAKES RESEARCH
<input type="checkbox"/>	ACTS AS AN UMBRELLA OR RESOURCE BODY
<input type="checkbox"/>	OTHER CHARITABLE ACTIVITIES

## A14 - Charity activities

Your charity has given us the following brief description of its current activities - **P**.

Playing Field with sports pitches, play area and skate park and Multi Use Games Area, Scout hut

## A15 - UK volunteers

Your charity has told us that it had 160 UK volunteers during the financial period.

## A16 - Company number

No company number is held for your charity.

## A17 - Charity's main bank/building society account

Below are the current details we hold about your main bank or building society account. Account details are not available to the public. For security purposes we have not printed the full account number.

Bank name:	HSBC BANK PLC
Sort code:	40-28-14
Account number:	****4129
Account name:	North Hertfordshire District Council

## A18 - Gift Aid

Charity did not claim any Gift Aid in the financial period.

## A19 - Land and buildings

Land and buildings owned by the charity not used for charitable purposes.

## A20 - Fund Raising

Your charity does not raise funds from the public

## A21 - Trading

The charity does not have a trading subsidiary

## A22 - Trustee Payments

The charity does not pay one or more of its trustees for acting as a trustee of the charity

## A23 - Policies

The charity has the following written policies :-

Complaints Handling - Yes  
Conflict of Interest - Yes  
Investment - No  
Risk Management - Yes  
Volunteer Management - No  
Vulnerable Beneficiaries- No

## A24 - Grant Making

Grant making is not the main way your charity carries out its purposes

## A25 Other Regulators

The charity has no other regulators

## REPORTING SERIOUS INCIDENTS

As soon as possible, you should report to the Commission any incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation.

If any serious incident, including any of those listed below, have occurred since your last return, you should notify us immediately if you have not already done so.

Please read the Guidance Notes first to help you decide how to respond. Then either email [rsi@charitycommission.gsi.gov.uk](mailto:rsi@charitycommission.gsi.gov.uk) or call 0845 3000 218 to inform us.

### SERIOUS INCIDENTS

- Fraud, theft or significant loss of funds or other property.
- Significant sums of money or other property donated to the charity from an unknown or unverified source.
- The charity (including any individual staff, trustees or volunteers) has any known or alleged link to a proscribed(banned) organisation or to terrorist or other unlawful activity.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity.
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly/old people).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to.

- Suspicions, allegations or incidents of abuse or mistreatment of beneficiaries.
- The charity has been subject to a criminal investigation, or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are concerned about criminal or unlawful activity, or very serious incidents about a charity that may pose a risk to its funds, property, beneficiaries or reputation.

## **LEGAL OBLIGATION**

As part of the charity's Annual Return, trustees must confirm that there are no serious incidents or other matters which they should have brought to the attention of the Commission and have not done so already. Failure to do so will be regarded as a breach of legal requirements.

## **Data protection**

Any information you give us will be held securely and in accordance with the rules on data protection. We will treat personal details as private and confidential and safeguard them. We will not disclose them to anyone unconnected with the Charity Commission unless you have consented to its release, or in the circumstances that are set out in the Guidance Notes

## **ADVICE FOR THE TRUSTEES AND MANAGERS OF KING GEORGE'S FIELD, HITCHIN**

The following guidance may be useful for your trustees. To view these publications, please visit our website at [www.charitycommission.gov.uk/publications](http://www.charitycommission.gov.uk/publications).

## **Declaration**

This Annual Return has not been submitted and no Declaration has been made.